

Board of Education Minutes  
Special Meeting – June 29, 2007

A Special Meeting of the Board of Education was held on Friday, June 29, 2007, at the Administration Building, 11 College Avenue, Poughkeepsie, New York.

**CALL TO ORDER**

Board Members Present:                   Ellen W. Staino, President  
  Raymond K. Duncan, Vice-President  
  Stanley Merritt  
  Randall Johnson  
  Gregory Charter

Ex-Officio Member Absent:           Laval S. Wilson, Ph.D., Superintendent

Others Present:                         Karen Markeloff, Asst. Supt. for Instruction  
  Jose Carrion, Asst. Supt. for Personnel  
  Beth Sims, Esq., School Attorney  
  Maria L. McCabe, District Clerk

**CALL TO ORDER**

The Special Meeting was called to order at 10:00 a.m.

**SPECIAL MEETING**

**MOTION TO ADJOURN TO EXECUTIVE SESSION**

It was moved by Mr. Duncan seconded by Mr. Merritt and carried to go into Executive Session for approximately 2 hours for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment or employment or promotion or demotion or discipline or suspension or removal of a particular person or corporation.

MOTION to adjourn the Executive Session at 1:50 p.m. and resume the Special Meeting was moved by Mr. Merritt, seconded by Mr. Johnson and carried.

A Roll Call vote was unanimous.

MOTION passes 5-0.

**ATTORNEY**

Ms. Sims asked for unanimous consent to place **Resolution #07-285** onto the agenda.

MOTION to approve placing **Resolution #07-285** onto the agenda was moved by Mr. Johnson, seconded by Mr. Charter and carried.

A Roll Call vote was unanimous.

MOTION passes 5-0.

**Resolution #07-285**

BE IT RESOLVED that the Assistant Superintendent for Curriculum and Instruction shall be appointed Purchasing Agent for the district effective June 29, 2007.

MOTION to approve the resolution was moved by Mr. Duncan, seconded by Mr. Merritt and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

Ms. Sims asked for unanimous consent to place **Resolution #07-287** onto the agenda.

MOTION to approve placing **Resolution #07-287** onto the agenda was moved by Mr. Merritt, seconded by Mr. Charter and carried.

A Roll Call vote was unanimous.

MOTION passes 5-0.

**Resolution #07-287**

BE IT RESOLVED that the Board hereby appoints Arthur Riegel as the Hearing Officer pursuant to Section 75 of the New York Civil Service Law, with respect to Employee No. 00392, and authorizes the Hearing Officer to hear evidence, make a transcript of proceedings and to issue a written report of his findings of fact and recommendations, including a disciplinary penalty, if any.

BE IT FURTHER RESOLVED, that the Board of Education hereby suspends Employee No. 00392, without pay, commencing on June 29, 2007 during all periods in which said person would otherwise be paid, for the maximum permitted by the New York Civil Service Law,

then at the conclusion of the thirty day suspension without pay, to continue said suspension with pay during the pendency of these proceedings, if during a time when the employee would otherwise be paid.

MOTION to approve the resolution was moved by Mr. Merritt, seconded by Mr. Charter and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

Mrs. Staino asked for unanimous consent to place **Resolution #07-288** onto the agenda.

MOTION to approve placing **Resolution #07-288** onto the agenda was moved by Mr. Merritt, seconded by Mr. Charter and carried.

A Roll Call vote was unanimous.

MOTION passes 5-0.

**Resolution #07-288**

BE IT RESOLVED that the Board of Education hereby approves an agreement with Mr. Bruce Levin to serve as the Substitute Business Manager, effective July 2, 2007 through December 31, 2007, at a daily per diem rate of \$670.00, as recommended by the Superintendent.

**BE IT FURTHER RESOLVED that the Board President shall be authorized to sign such agreement on the Board's behalf (a copy of which shall be incorporated by reference into the minutes of this meeting).**

MOTION to amend the resolution to include the wording, **“BE IT FURTHER RESOLVED that the Board President shall be authorized to sign such agreement on the Board's behalf (a copy of which shall be incorporated by reference into the minutes of this meeting)** was moved by Mr. Duncan, seconded by Mr. Merritt and carried.

A Roll Call vote was unanimous.

MOTION passes 5-0.

MOTION to approve the amendment to the resolution was moved by Mr. Duncan, seconded by Mr. Charter and carried.

A Roll Call vote was unanimous.

MOTION passes 5-0.

MOTION to approve the amended resolution was moved by Mr. Duncan, seconded by Mr. Charter and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0 (*as amended*).

Ms. Sims asked for unanimous consent to place **Resolution #07-290** onto the agenda.

MOTION to approve placing **Resolution #07-290** onto the agenda was moved by Mr. Merritt, seconded by Mr. Charter and carried.

A Roll Call vote was unanimous.

MOTION passes 5-0.

**Resolution #07-290**

BE IT RESOLVED that **Ms. Felicia Schinella**, certified School District Administrator, be appointed to the Summer School Principal Administrator position for the Extended School Year at Circle of Courage, from July 2, 2007 through August 10, 2007, not to exceed 5.5 hours a day, at an approximate cost of \$10,000 as recommended by the Superintendent.

MOTION to approve the resolution was moved by Mr. Duncan, seconded by Mr. Charter and carried.

A Roll Call vote resulted as follows:

Mr. Charter - AYE  
Mr. Duncan - AYE  
Mr. Johnson - AYE

Mr. Merritt - NAY  
Mrs. Staino - AYE

RESOLUTION passes 4-1.

**PERSONNEL – RESOLUTION #07-289**

MOTION to approve the Personnel Agenda was moved by Mr. Johnson, seconded by Mr. Duncan and carried.

A Roll Call vote was unanimous.

RESOLUTIONS pass 5-0.

1. Administrative Appointment

- a. BE IT RESOLVED, that **Ms. Carole Mineo**, certified School District Administrator, be appointed to serve as the Interim Director of Special Projects commencing July 1, 2007 and continuing until June 30, 2008, at a per diem rate of \$425 per day, as recommended by the Superintendent; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent to execute a Contract in lieu of probation with Ms. Mineo.

MOTION to approve the resolution was moved by Mr. Johnson, seconded by Mr. Duncan and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

- b. BE IT RESOLVED, that **Ms. Nadine Straughn**, certified School District Administrator be appointed to the Assistant Principal position at the Poughkeepsie Middle School (replacing **Mr. Edgar Glascott**, who has been appointed to the position of principal at the PMS), in the Assistant Principal Tenure Area for a probationary term commencing January 1, 2007 and extending until December 31, 2009, at an annual salary of \$90,000 commencing on July 1, 2007, as recommended by the Superintendent.

MOTION to approve the resolution was moved by Mr. Johnson, seconded by Mr. Duncan and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

- c. BE IT RESOLVED, that **Ms. Sonia White** certified School District Administrator be appointed to the Assistant Principal position at the Poughkeepsie High School (replacing **Ms. Margaret Pineiro**, who has been appointed to the position of Principal at the PHS), in the Assistant Principal Tenure Area for a probationary term commencing on or about July 9, 2007 and extending until July 8, 2010, at an annual salary \$87,000, as recommended by the Superintendent.

MOTION to approve the resolution was moved by Mr. Johnson, seconded by Mr. Duncan and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

- d. BE IT RESOLVED, that **Mr. Carlos Santiago**, certified School District Administrator be appointed to the Assistant Principal position at the Poughkeepsie High School (replacing **Mr. Paul Schwartz**, who has resigned), in the Assistant Principal Tenure Area for a probationary term commencing on our about July 9, 2007 and extending until July 8, 2010, at an annual salary \$87,000, as recommended by the Superintendent.

MOTION to approve the resolution was moved by Mr. Johnson, seconded by Mr. Duncan and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

2. Administrative Salary Establishment

- a. BE IT RESOLVED, that the Board of Education hereby sets the salary of **Ms. Margaret Pineiro**, Principal at the Poughkeepsie High School, at \$115,000, effective July 1, 2007, as recommended by the Superintendent.

MOTION to approve the resolution was moved by Mr. Johnson, seconded by Mr. Duncan and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

3. Instructional Retirement

- a. BE IT RESOLVED, that the Board of Education hereby accepts **Ms. Patricia Breen's** retirement from her Librarian position with the Poughkeepsie City School District, effective August 1, 2007, as recommended by the Superintendent.

MOTION to approve the resolution was moved by Mr. Johnson, seconded by Mr. Duncan and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

4. Instructional Resignation

- a. BE IT RESOLVED, that the Board of Education hereby accepts **Mr. Eric Waliszewski's** resignation from his 8<sup>th</sup> Grade Math Teacher position at the Poughkeepsie Middle School, effective July 31, 2007, as recommended by the Superintendent.

MOTION to approve the resolution was moved by Mr. Johnson, seconded by Mr. Duncan and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

5. Instructional Appointments

- a. BE IT RESOLVED, that **Mr. James Conklin** certified Family and Consumer Science Teacher, be appointed on probation to the open Family and Consumer Science Teacher position at the Poughkeepsie Middle School, in the Family and Consumer Science tenure area, (replacing Ms. Virginia McCauley), commencing on or about September 1, 2007 and extending until August 31, 2010, at an annual salary of BA Step 1 \$45,463, as recommended by the Superintendent.

MOTION to approve the resolution was moved by Mr. Johnson, seconded by Mr. Duncan and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

- b. BE IT RESOLVED, that **Ms. Felicia Schinella** certified Social Worker, be appointed on probation to the open Social Worker position at the Poughkeepsie Middle School, in the Social Worker tenure area, (replacing Mr. Ronald Thomas), commencing on or about June 1, 2007 and extending until May 31, 2010, at an annual salary of Step MA 3 \$56,999, as recommended by the Superintendent.

MOTION to approve the resolution was moved by Mr. Johnson, seconded by Mr. Duncan and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

6. Instructional Part-Time Summer Appointments

- a. BE IT RESOLVED that the Board of Education hereby appoints the following teachers for the Extended School Year at Circle of Courage, from July 2, 2007 through August 10, 2007, not to exceed 5.5 hours a day, as part of the approximate total cost for the program of \$199,056.00, 80% to be paid from federal fund and 20% to be paid from general fund, as recommended by the Superintendent:

<u>Name</u>	<u>Position</u>
<b>Joann Woods</b>	Special Education Teacher
<b>Grace Warman</b>	Substitute Teacher

MOTION to approve the resolution was moved by Mr. Johnson, seconded by Mr. Duncan and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

7. Teaching Assistant Termination

- a. BE IT RESOLVED, that **Ms. Charlene Gibb** be terminated from her Teaching Assistant position at the Circle of Courage, effective June 29, 2007, as recommended by the Superintendent.

MOTION to approve the resolution was moved by Mr. Johnson, seconded by Mr. Duncan and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

8. Abolishment of Teaching Assistant Positions

- a. BE IT RESOLVED, that the Board of Education abolishes four 1.0 FTE Teaching Assistant positions and a .5 FTE Teaching Assistant position in the District, effective July 1, 2007, as recommended by the Superintendent.

MOTION to approve the resolution was moved by Mr. Johnson, seconded by Mr. Duncan and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

9. Other

- a. BE IT RESOLVED, that the Superintendent of Schools is hereby authorized to direct a comprehensive medical, psychological and psychiatric examination and evaluation of **Employee #2500** in accordance with Section 913 of the Education Law; and,

BE IT FURTHER RESOLVED, that the Superintendent is hereby authorized to direct **Employee #2500** to submit his/her medical records from the last two years, if any, to the school appointed physician(s) at or before such examination.

MOTION to approve the resolution was moved by Mr. Johnson, seconded by Mr. Duncan and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

**EDUCATIONAL SERVICES**

1. No Agenda Items

**PUPIL PERSONNEL SERVICES**

1. Approval of the Renewal of Related Service Providers Contracts for 2007-08  
**Resolution #07-284**

BE IT RESOLVED that the Board of Education hereby approves the following contracts for the 2007-08 school year:

Physical Therapy - Erin Kaylor, Ann Philiba  
Occupational Therapist - Lucinda Towle  
Student services Office - Ellen Marble  
OTA - Michele Pironti  
Educational Consultant - Dolores Berlinghoff

MOTION to approve the resolution was moved by Mr. Merritt, seconded by Mr. Charter and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

**FINANCE AND ADMINISTRATION**1. Extension of Transportation Contract - First Group of America – **Resolution #07-267**

BE IT RESOLVED that the Board of Education hereby renews the transportation contract with First Group America, Inc. for the 2007-08 school year at an increase of 2.5% as recommended by the Superintendent.

MOTION to table the resolution was moved by Mr. Duncan, seconded by Mr. Charter and carried.

A Roll Call vote was unanimous.

RESOLUTION Tabled 5-0.

Mr. Merritt made a MOTION to amend Regulation 6700-R to include the wording, **“or where such proposals are not required under the relevant Education Law Statute as pertaining to transportation.”** (See Below):

**Section III – Quotes Not Required When Competitive Bidding Not Required**

1. under a county contract;
2. under a state contract;
3. of articles manufactured in state correctional institutions; or
4. from agencies for the blind and severely disabled.

**or where such proposals are not required under the relevant Education Law Statute as pertaining to transportation.**

MOTION to amend Regulation 6700-R to include the above wording was moved by Mr. Merritt, seconded by Mr. Charter and carried.

A Roll Call vote was unanimous.

MOTION passes 5-0.

MOTION to approve the amendment to the Regulation was moved by Mr. Merritt, seconded by Mr. Charter and carried.

A Roll Call vote was unanimous.

MOTION passes 5-0.

MOTION to approve the amended Regulation was moved by Mr. Merritt, seconded by

Mr. Charter and carried.

A Roll Call vote was unanimous.

MOTION passes 5-0 (*as amended*).

MOTION to remove **Resolution #07-267** from the table was moved by Mr. Duncan, seconded by Mr. Charter and carried.

A Roll Call vote was unanimous.

MOTION passes 5-0.

MOTION to approve **Resolution #07-267** was moved by Mr. Merritt, seconded by Mr. Johnson and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

2. Approval of Software Service Agreements - **Resolution #07-271**

BE IT RESOLVED that the Board of Education hereby approves the software service agreements between the Poughkeepsie City School District and Lawlor Consultants for the period July 1, 2007 through June 30, 2008 as follows:

Admin2000 - Budget Finance Suite	\$6,600
Admin2000 - Human Resources Suite	\$6,600
Admin200 – Trust and Agency Checks	\$462

MOTION to approve the resolution was moved by Mr. Duncan, seconded by Mr. Charter and carried.

A Roll Call vote resulted as follows:

Mr. Charter - NAY  
Mr. Duncan - AYE  
Mr. Johnson - AYE

Mr. Merritt - NAY  
Mrs. Staino - AYE

RESOLUTION passes 3-2.

**SUPERINTENDENT**

1. Approval of Boys Basketball to Attend the College of New Jersey - **Resolution #07-285**

*This resolution was withdrawn from the agenda.*

MOTION to withdraw the resolution was moved by Mr. Duncan, seconded by Mr. Merritt and carried.

A Roll Call vote was unanimous.

**RESOLUTION Withdrawn 5-0.****BOARD OF EDUCATION**

1. Appointment of Members to the Middle School Restructuring Committee for the 2007-08 School Year - **Resolution #07-286**

BE IT RESOLVED that the Board of Education hereby appoints the following persons to the Middle School Restructuring committee for the 2007-08 school year:

Randall Johnson – BOE  
**Board Member – Greg Charter**  
 Jose Carrion – Central Office  
 Elizabeth Law – Central Office  
 Karen Markeloff – Central Office  
 Edgar Glascott – Principal  
 Carrie Daley – Teacher  
 Gregg Farris – Teacher  
 Mitch Hollander – Teacher  
 Debbie Kardas – Teacher  
 Donna Sue-Howard – Teacher  
 Kim Messick – PPSTA Representative  
 Ed Forgit – RSSC  
 Celia Dansereau-Rumley – SETRC  
 Frank DeGilio – Parent  
 Stan Merritt- Parent

MOTION to amend the resolution to include Mr. Charter's name was moved by Mr. Duncan, seconded by Mr. Charter and carried.

MOTION to approve the amendment to the resolution was moved by Mr. Duncan, seconded by Mr. Charter and carried.

A Roll Call vote was unanimous.

MOTION passes 5-0.

MOTION to approve the amended resolution was moved by Mr. Duncan, seconded by Mr. Merritt and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0 (*as amended*).

### **SUPERINTENDENT**

Dr. Wilson thanked all staff members for their hard work during the 2006-07 school year. He thanked the Board and Mr. Merritt for their service to the district.

### **BOARD MEMBER COMMENTS**

Mr. Charter wished everyone a happy summer. He also wished new staff members well. Mr. Charter stated that it has been a long day. Mr. Charter thanked Mr. Merritt for his assistance and wished him well.

Mr. Johnson stated that Ms. Breen will be missed. He wished all new appointees and staff members well. Mr. Johnson stated that there will be alot of hard work, and that he looks forward to working with everyone and supporting them in any way possible. He wished everyone a wonderful summer.

Mr. Duncan wished everyone a happy summer. Mr. Duncan wished all new staff members well. He stated that the Reorganization Meeting will be held on Monday evening at 7:30 p.m. and that he hopes to see everyone there.

Mr. Merritt wished all staff and students a wonderful summer. He expressed his congratulations to new staff members and permanent appointees. Mr. Merritt wished his fellow Board Members continued success and expressed that his tenure on the Board has been a “mind opening” experience. He expressed his thanks and appreciation to everyone.

### **ADJOURNMENT**

There being no further business, it was moved by Mr. Johnson, seconded by Mr. Duncan and carried to adjourn the Special Meeting at 2:39 p.m.

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Maria L. McCabe, Clerk  
Board of Education

Approved: \_\_\_\_\_