

Board of Education Minutes  
Regular Meeting - July 1, 2005

A Regular Meeting of the Board of Education was held on Friday, July 1, 2005, at the Administration Building, 11 College Avenue, Poughkeepsie, New York.

**CALL TO ORDER**

Board Members Present: Stanley F. Merritt, President  
Carol A. Bogle, Vice-President  
Ellen W. Staino  
Thomas L. Jefferson  
Gregory S. Charter

Ex-Officio Member Present: Robert C. Watson, Sr., Superintendent

Others Present: Karen Markeloff, Asst. Supt. for Instruction  
Dr. Fern Aefsky, Asst. Supt. for Pupil Personnel  
Jeff Baker, Business Manager  
Beth Sims, School Attorney  
Maria L. McCabe, District Clerk

**CALL TO ORDER**

**EXECUTIVE SESSION**

The Board entered into Executive Session at 11:30 a.m. for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment or employment or promotion or demotion or discipline or suspension or removal of a particular person or corporation.

The Regular Meeting was called to order at 3:00 p.m. The Pledge of Allegiance followed.

**SUPERINTENDENT'S REPORT**

Mr. Watson welcomed Mr. Charter to the Board. He also congratulated Mr. Merritt and Mrs. Bogle on their nominations as President and Vice-President respectively. Mr. Watson also welcomed Mrs. Staino back for another three (3) year term.

**DISCUSSION OF CONSENT AGENDA ITEMS**

**It was moved by Mr. Jefferson, seconded by Mrs. Staino and carried to move the following resolutions by consent:**

**#06-01 through #06-04**

**and the entire Personnel Agenda (including both Personnel Addendums) with an amendment to Personnel Resolution #2a to remove the name of Eric Waliszewski**

*(text of these resolutions appear below within the appropriate headings)*

**A Roll Call vote was unanimous.**

**RESOLUTIONS pass 5-0.**

**PERSONNEL**

**1. Abolish Instructional Position**

- a. **BE IT RESOLVED, that the Board of Education abolishes the following instructional position in the District, effective June 30, 2005, as recommended by the Superintendent. (This cut is due to budgetary constraints for the 2005-2006 school year):**

**1- Business Education teacher**

MOTION to approve the resolution was moved by Mr. Jefferson, seconded by Mrs. Staino and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

**2. Instructional Rescission of Part-time Summer School Appointments**

- a. **BE IT RESOLVED, that the following individual that was appointed to the part-time instructional positions in the Poughkeepsie High School Summer School Program, effective July 5, 2005 and extending until August 19, 2005 approved at the Board meeting of June 8, 2005 be rescinded, as recommended by the Superintendent:**

**Clarence Grey – Science**

MOTION to approve the resolution was moved by Mr. Jefferson, seconded by Mrs. Staino and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

3. Other – In Memoriam

- a. WHEREAS, **Mr. Scott Cutler** served the Poughkeepsie City School District as a Music teacher at the Poughkeepsie Middle School prior to his death on June 15, 2005,

BE IT RESOLVED, that the Poughkeepsie City School Board of Education, administration, and staff extend their sincere condolences to Mr. Cutler's family and friends and join them in honoring his memory.

MOTION to approve the resolution was moved by Mr. Jefferson, seconded by Mrs. Staino and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

- b. WHEREAS, **Mr. Edward Hoder** served the Poughkeepsie City School District as an Assistant Principal at the Poughkeepsie Middle School prior to his death on June 20, 2005,

BE IT RESOLVED, that the Poughkeepsie City School Board of Education, administration, and staff extend their sincere condolences to Mr. Hoder's family and friends and join them in honoring his memory.

MOTION to approve the resolution was moved by Mr. Jefferson, seconded by Mrs. Staino and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

**ADDENDUM TO THE PERSONNEL RESOLUTIONS OF JULY 1, 2005**

1. Instructional Part-time Summer School Appointments

- a. BE IT RESOLVED THAT, the following teachers be appointed to the part-time summer curriculum writing projects, effective during the summer of 2005, as per the PPSTA salary of \$310 per day, as recommended by the Superintendent:

*6<sup>th</sup> Grade Career Development – not to exceed four (4) days per teacher and these positions will be paid by the General Fund and the approximate cost for these positions is \$3,720.00:*

**Adele Mauriello**

**Mary Mullaney**

**Donna Bromer**



**Robin Gulotta**

*Forensics – not to exceed the number of days per teacher as listed below and these positions will be paid by the General Fund and the approximate cost for these positions is \$3,100.00:*

**Gwen Saylor** – not to exceed eight (8) days  
**Christine Lipira** - not to exceed two (2) days

*Math Map and Benchmarks – not to exceed four (4) days per teacher and these positions will be paid by the General Fund and the approximate cost for these positions is \$11,160.00:*

<b>Adele Mauriello</b>	<b>Kathy White</b>	<b>Rebecca Ban</b>
<b>George LaVelle</b>	<b>Mary Ficht</b>	<b>Carleigh Kasin</b>
<b>Yvonne Coughlin</b>	<b>Nancy Dingee</b>	<b>Debra Kardas</b>

*Writing Templates – not to exceed three (3) days per teacher and these positions will be paid by the General Fund and the approximate cost for these positions is \$9,300.00:*

<b>Beth Lager</b>	<b>Adam Acard</b>	<b>Kathy White</b>
<b>Carrie Stephen</b>	<b>Kim Messick</b>	<b>Ann Marie Healey</b>

*Math SAT Prep Course – not to exceed the number of days per teacher as listed below and these positions will be paid by the General Fund and the approximate cost for these positions is \$2,480.00:*

**Claire Kane** – not to exceed six (6) days  
**Christine Buckman** - not to exceed two (2) days

MOTION to approve the resolution was moved by Mr. Jefferson, seconded by Mrs. Staino and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

2. Teaching Assistant Part-time Summer Appointments

- a. BE IT RESOLVED, that the following teaching assistants be appointed to the part-time teaching assistant positions for the Even Start Summer Program, effective July 5, 2005 and extending until July 29, 2005, not to exceed 70 hours per teaching assistant, in accordance with the paraprofessionals contractual hourly rate, as recommended by the Superintendent. (These positions will be paid by the Even Start Program and the approximate cost

for these positions is \$2,800.00):

**Nilsa Ortiz**

**Helen Purnell**

MOTION to approve the resolution was moved by Mr. Jefferson, seconded by Mrs. Staino and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

3. Establish Classified Positions

a. BE IT RESOLVED, that the Board of Education establishes the following positions effective July 2, 2005, as recommended by the Superintendent. (These positions are part of the **building plan new additions** and restructuring program. These positions have been included in the 2005- 2006 District budget):

- 2 (two) full-time Custodial Worker positions
- 1 (one) part-time hourly Custodial Worker position

MOTION to approve the resolution was moved by Mr. Jefferson, seconded by Mrs. Staino and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

**ADDENDUM #2 TO THE PERSONNEL RESOLUTIONS OF JULY 1, 2005**

1. Instructional Retirements

a. WHEREAS, **Ms. Celestine Campbell** has served the students of the Poughkeepsie City School District as a Mathematics teacher for nine years with dedication and excellence,

BE IT RESOLVED, that the Board of Education accepts her resignation due to retirement effective July 30, 2005 with regret and extends its gratitude and best wishes in the years to come, as recommended by the Superintendent.

MOTION to approve the resolution was moved by Mr. Jefferson, seconded by Mrs. Staino and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

- b. WHEREAS, **Ms. Annie McClendon** has served the students of the Poughkeepsie City School District as an Elementary teacher for twenty-eight years with dedication and excellence,

BE IT RESOLVED, that the Board of Education accepts her resignation due to retirement effective June 30, 2005 with regret and extends its gratitude and best wishes in the years to come, as recommended by the Superintendent.

MOTION to approve the resolution was moved by Mr. Jefferson, seconded by Mrs. Staino and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

### **EDUCATIONAL SERVICES**

#### A. Curriculum Project Appointments

Ms. Markeloff reviewed the list of summer curriculum writing projects. Mr. Merritt asked that this information be placed on the district web site.

#### B. Preliminary Outcomes for 4<sup>th</sup>, 8<sup>th</sup> and Regents Math

Ms. Markeloff stated that this item cannot be discussed at this time due to the embargo by the Commissioner of Education.

MOTION to remove **Resolution #05-183** from the table was moved by Mrs. Staino, seconded by Mr. Jefferson and carried.

A Roll Call vote was unanimous.

MOTION passes 5-0.

#### C. Adoption of Parental Involvement Plan – **Tabled Resolution #05-183**

BE IT RESOLVED that the Board of Education hereby adopts the plan to implement the district goal of actively involving parents in the educational program and instructs that it be implemented.

MOTION to approve the resolution was moved by Mrs. Staino, seconded by Mr. Jefferson and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

**PUPIL PERSONNEL**

1. CSE Placement of Students with Disabilities – **Resolution #06-01**

BE IT RESOLVED that the Board of Education arranges for placement of students with disabilities (*CSE and CPSE meetings on: See Board File*).

MOTION to approve the resolution was moved by Mr. Jefferson, seconded by Mrs. Staino and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

2. Approval of the Renewal of Related Service Providers Contracts – **Resolution #06-02**

BE IT RESOLVED that the Board of Education hereby approves the terms and conditions of contracts for the following:

- Medicaid – Kinney & Associates
- School Physicians - Children’s Medical Group
- Occupational Therapy
- Physical Therapy
- Nursing
- Student Services Office - Ellen Marble

and authorizes the Board President to sign such agreements on its behalf.

MOTION to approve the resolution was moved by Mr. Jefferson, seconded by Mrs. Staino and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

**SUPERINTENDENT’S REPORT**

1. Approval of Professional Services Contract for Maintenance of District Website – **Resolution #06-03**

BE IT RESOLVED, that the Board of Education hereby approves the Poughkeepsie City School District to pay Stephanie Griffin for professional services rendered to continue to create and maintain the Poughkeepsie City School District website at an hourly rate of \$50.00 for the 2005-06 school year, as recommended by the Superintendent. (This will be paid for by the entitlement funds for Technology).

MOTION to approve the resolution was moved by Mr. Jefferson, seconded by Mrs. Staino and carried.

Mr. Watson thanked Mr. Raymond Duncan for his many valuable suggestions regarding the district web site.

Ms. Sims asked that this resolution be amended to include a signature for the agreement.

MOTION to amend this resolution to include the following wording, "*the Board of Education further authorizes the Board President to sign such Consultant Agreement, a copy of which shall be incorporated within the minutes of this meeting.*" was moved by Mrs. Bogle, seconded by Mrs. Staino and carried.

A Roll Call vote was unanimous.

MOTION passes 5-0.

MOTION to approve the amended resolution was moved by Mrs. Bogle, seconded by Mrs. Staino and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0 (*as amended*).

#### A. District Initiatives

Mr. Watson stated that the Building Plan continues.

#### **BOARD OF EDUCATION**

##### 1. Approval of Assistant Superintendent's Unused Vacation Days – **Resolution #06-04**

BE IT RESOLVED, that the Board of Education hereby approves and appropriates the funds necessary to pay the Assistant Superintendent for Pupil Personnel Services for four (4) unused vacation days from the 2004-2005 school year at the appropriate per diem rate, as recommended by the Superintendent.

MOTION to approve the resolution was moved by Mr. Jefferson, seconded by Mrs. Staino and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

A. Change in Policy #62205 to Policy #5112 Education of Homeless Children  
- **Resolution #06-05**

BE IT RESOLVED that the Board of Education hereby changes the number of adopted policy entitled Education of Homeless Children from #62205 to #5112, as recommended by the Superintendent.

MOTION to approve the resolution was moved by Mrs. Staino, seconded by Mr. Jefferson and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

B. Policy #8334 Authorized Use of District-Owned Materials and Equipment - Follow-up

The Board decided to leave this policy “as is.” Mr. Watson noted that the district would review the regulation.

Ms. Sims asked for a MOTION to waive the three readings normally required prior to policy adoption.

MOTION to approve waiving the three readings normally required prior to policy adoption was moved by Mrs. Staino, seconded by Mrs. Bogle and carried.

Mr. Merritt asked Ms. McCabe to forward all adopted polices to the NYSSBA. Ms. McCabe acknowledged this request. Mrs. Staino stated that a 3-ring binder would be best for future Board Policy Manuals so that pages can be easily inserted. Mr. Jefferson asked if the district has a master policy manual and who is in possession of same. Discussion ensued regarding this issue. The Board also discussed the use of colored paper for the dissemination of all new policies in the future.

A Roll Call vote was unanimous.

MOTION passes 5-0.

C. Adoption of Policy #7105 Dissemination of Individualized Education Program Information - **Resolution #06-06**

BE IT RESOLVED that the Board of Education hereby adopts Policy 7105 Dissemination of Individualized Education Program Information, as recommended by the Superintendent.

MOTION to approve the resolution was moved by Mrs. Staino, seconded by Mrs. Bogle and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

**ATTORNEY'S REPORT**

Ms. Sims asked for unanimous consent to place **Resolution #06-07** and **Resolution #06-08** onto the agenda.

MOTION to approve placing **Resolution #06-07** and **Resolution #06-08** onto the agenda was moved by Mrs. Staino, seconded by Mrs. Bogle and carried.

A Roll Call vote was unanimous.

MOTION passes 5-0.

**Resolution #06-07**

BE IT RESOLVED that Mrs. Carol Bogle and Mr. Thomas Jefferson are hereby appointed to the Poughkeepsie City School District Policy Subcommittee.

MOTION to approve the resolution was moved by Mr. Jefferson, seconded by Mrs. Bogle and carried.

Mrs. Bogle reviewed the charge for the committee which includes: finishing a review of the existing manual, creating a brand new manual, and creating "mini" manuals.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

**Resolution #06-08**

BE IT RESOLVED that the Board of Education hereby adopts Policy #9531 (*Overtime Pay*) as recommended by the Superintendent.

MOTION to approve the resolution was moved by Mrs. Staino, seconded by Mrs. Bogle and carried.

A Roll Call vote was unanimous.

RESOLUTION passes 5-0.

## **BOARD MEMBER COMMENTS**

Mr. Jefferson thanked everyone for hanging in today for a lengthy Executive Session and meeting. He asked if it would be possible to see a report of district positions and related salaries.

Mrs. Bogle asked if the Restructuring Plan has been disseminated to committee members. Ms. Markeloff responded in the negative.

Mrs. Bogle asked about PACE and Foreign Language for 6<sup>th</sup> Graders. Mr. Watson stated that eligible 6<sup>th</sup> graders will receive Foreign Language. He noted, however, that the PACE program needs to be revamped.

Mrs. Bogle stated that (*for the 2<sup>nd</sup> year in a row*) Poughkeepsie High School Graduation had no Pledge of Allegiance. Mrs. Bogle asked if this could be corrected next year.

Mrs. Staino stated that exiting the Civic Center (*for the PHS graduation*) presented some safety concerns. She also commented that she was appalled that refreshments were being sold at the graduation event.

Mrs. Staino asked that the Board Meeting Calendar be revised to include Columbus, Clinton and the Circle of Courage locations. She also noted that the meeting in November should be a Workshop/Regular Meeting. The Board also changed the October 12 meeting to October 11 and the May 10 meeting to May 9. The Board discussed holding a second meeting in August, however, no meeting date was determined. Ms. McCabe acknowledged these calendar changes.

Mrs. Staino stated that some district schools have great messages on the signs in front of their schools, while other schools have outdated information on their signs.

Mrs. Bogle asked if Ms. Sims will be preparing a Professional Services Contract for the individual providing computer services. Mr. Watson noted that there is a draft in progress.

Mr. Charter thanked everyone and stated that it is a privilege to serve on the Board. He added that, "It is all for the kids. I am learning the ropes."

Mr. Merritt stated that the 2005 graduating class at PHS did not lack for exuberance, and that it was a most interesting event. Mr. Merritt apologized for the late start to the meeting.

## **ADJOURNMENT**

There being no further business it was moved by Mrs. Staino, seconded by Mrs. Bogle and carried to adjourn the Regular Meeting at 4:10 p.m.

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Maria L. McCabe, Clerk  
Board of Education

Approved: \_\_\_\_\_